



## **TEXTBOOKS 2018**

**Textbook order season is now open!**

**Order and pay by 6 October and receive for 5% discount on your order.**

### **HOW DO I ORDER:**

**ON-LINE ORDER** - [www.amandajohnson.co.za](http://www.amandajohnson.co.za)

[https://www.amandajohnson.co.za/King\\_Edward\\_VII\\_School](https://www.amandajohnson.co.za/King_Edward_VII_School)

1. Our on-line store has had a make-over. If you have registered with us previously, you'll be required to reset your password. If you are a new customer you will need to register. Please do this prior to adding items to your basket.
2. Go to the **BOOKLISTS** tab on the home page
3. Choose **King Edward VII, Textbook Lists for 2018** to find all the lists by grade.
4. Choose your grade and complete the LEARNERS NAME box. This is a required field.
5. Tick the titles required and follow the prompts.
  
6. **Or EMAIL** the completed list to [orders@amandajohnson.co.za](mailto:orders@amandajohnson.co.za)
7. **Or FAX** the completed list to 0865094114
  
8. Choose to **PAY** via **CREDIT CARD** or **EFT**.
9. Our on-line store requires a **3D secure enabled credit card** for security purposes.
10. For **EFT** please use your **store order number / 6 digit PROFORMA NUMBER** as your payment reference.
11. You will receive an email from our office, confirming your order and payment received.
12. **Do not send your POP** - Orders **will only** be processed once payment is received in the bank.
13. You will receive an email from our office, confirming your order and payment.
  
14. **DELIVERY:** All orders of R 1 500+ will qualify for **FREE** delivery by courier in JHB and surrounds.
15. You will be notified via email when your parcel is ready to be dispatched.
  
16. **COLLECTION OF ORDERS** from KING EDWARD VII on the SATURDAYS - 18 November & 25 November by arrangement.
17. **COLLECTION OF ORDERS by arrangement only** from our office on weekdays 8:30am – 4pm
18. These delivery choices are made on CHECKOUT if you are on-line otherwise indicated on your order form.

***PLEASE FEEL FREE TO CONTACT US IF YOU HAVE ANY QUESTIONS***

**OFFICE:** 011 827 1245 **OFFICE CELL:** 079 138 5232 **EMAIL:** [orders@amandajohnson.co.za](mailto:orders@amandajohnson.co.za)